

Chan's Creative School (H.K. Island)
2024 – 2025
Notes on 2025 Primary One Admission

13 September 2024

Dear Parents,

Application period for 2025 Primary One Admission starts from 23 to 27 September 2024. If you would like to apply for admission to our school for your child, please read the following application procedures.:

A. Applicant Child of the Right Age:	Child born on or before 31 December 2019 (reach the age of 5 years 8 months when he / she is enrolled in P1 in 1 September 2025)
B. Application Dates:	23 to 27 September 2024
C. Time:	9:00 a.m. to 4:00 p.m.
D. Application Form:	Obtained from District Offices (Home Affairs Enquiry Centres), the EDB and kindergartens that children are attending
E. Enrolment Venue	Room 207 of our school
F. Date of Release of Results:	18 November 2024
G. School Address	82 Marble Road, North Point
H. School Website	https://www.ccsyki.edu.hk/

When returning the completed application form, the parent is required to bring along the following documents for application:

1. Completed application form.
2. The parent's Identity Card, Passport or other identity documents. (If the parent cannot come in person, his or her representative should produce a photocopy of the parent's identity documents.)
3. The applicant child's Hong Kong Birth Certificate and its photocopy. (In the absence of a Hong Kong Birth Certificate, the parent should bring along the documents permitting the applicant child to stay in Hong Kong and their photocopies.)
4. Sibling(s) studying in our school: Photocopy of sibling(s)' handbook of this school term (page 1)
5. Parents working in our school: Proof of employment and its photocopy
6. Siblings being a graduate of our school: Photocopy of sibling(s)' graduation certificate or handbook (page 1)
7. Parents who claim the applicant child to be the first-born child should declare so in the application form. Sworn declaration in this regard is not necessary.
8. Address proof (i.e. Original and photocopy of stamped tenancy agreement, demand note for rates, public housing tenancy agreement or water / electricity / town gas / residential telephone bills). The document should include the name of parents of the applicant child.
9. POA School Net No. of Our School: 14. Areas covered are North Point, Quarry Bay, Taikoo Shing, Kornhill, Lei King Wan, Hong Tung Estate, Sai Wan Terrace, Grand Promenade.
10. According to the EDB, parents may apply to our school which may be in or outside the school net in which they reside.
11. Should you have any enquiries, please come to our school during office hours or contact Mr. C.S. Yu at 2561 0821.

Yours faithfully,

Ms. Cheng Wai Ki
Principal

Teacher-in-charge: Mr. C.S. Yu

